HARPETH VALLEY UTILITIES DISTRICT



Employment Application

APPLICANT I	NFORMATION			SS	No.	(Leave Bl	lank):		
Last Name			First				Middle	Initial	
Address							Apartm	nent/Unit	
City			State				ZIP		
Phone			E-mail Ad	ddress					
Date Available						Desired	Salary	\$	
Position Applied	l for								
Have you ever	applied to this company?	YES	NO	If so, whe	n?				
EDUCATION	HISTORY								
High School			Address						
Course of Study		Did you graduate?	YES	NO	Deg	ree or dipl	oma		
College		graduate:	Address						
Course of Study		Did you graduate?	YES	NO	Deg	ree or dipl	oma		
Trade/Other		<u> </u>	Address						
Course of Study		Did you graduate?	YES	NO	Deg	ree or dipl	oma		
FORMER EMI	DI OVEDS								
Company	PLOTERS		Position				Super	/isor	
Address			Phone				From		То
Salary \$			Reason for Leaving						
Company			Position Supervisor					/isor	
Address			Phone				From		То
Salary \$			Reason for Leaving						
Company			Position				Supervisor		
Address			Phone				From		То
Salary \$			Reason for Leaving						
Please account	for any gaps in employm	ent:							
		<u> </u>							
GENERAL IN									
Special Training									
Special Skills									
Special Study /									
U.S. Military or N	Naval Service					Rank			

REFERENCES		
Please list three professional references not related to you	u, whom you knave known at least one yea	ar.
Full Name	Company	
Address	Phone	Years Known
Full Name	Company	
Address	Phone	Years Known
Full Name	Company	
Address	Phone	Years Known

DISCLAIMER AND SIGNATURE

ALL JOB APPLICANTS AND EMPLOYEES ARE SUBJECT TO BACKGROUND SCREENING AND DRUG TESTING.

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, any falsification or omission of information on this application or any other documents shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I understand that employment with the Company is at-will, and that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

I understand that I may be subject to a pre-employment drug test after receiving a conditional offer of employment and must receive a negative result for illegal drugs (as defined by federal law) before being permitted to work with the Company.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

I understand that a consumer credit report or criminal records check may be necessary after receiving a conditional offer of employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment."

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. Failure to successfully pass the background screening or establish eligibility will result in any offer being rescinded in accordance with applicable law.

Signature Date

Harpeth Valley Utilities District does not discriminate in the provision of its goods and services on the basis of race, color, or national origin. Harpeth Valley Utilities District is an Equal Opportunity Provider and Employer. Applicants with disabilities may be entitled to reasonable accommodation under the Americans with Disabilities Act and any applicable state and local law. Please inform the Company's personnel representative if you need assistance completing any forms or to otherwise participate in the application process.